

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 34,
OF FORT BEND COUNTY, TEXAS

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at **1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056**, said address being a meeting place of the District.

The meeting will be held on **Tuesday, March 26, 2024, at 12:00 p.m.**

The Board shall consider and/or act upon the following matters:


1. Comments from the public;
2. Review and approval of the minutes of the February 27, 2024, Board of Directors meeting;
3. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
4. Status of continuing disclosure report (due March 30, 2024);
5. Tax Assessor-Collector Report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds, and moving of accounts to the uncollectible roll;
6. Authorize consultants to research unclaimed property and consider authorizing bookkeeper and tax assessor-collector to prepare Unclaimed Property Report(s) as of March 1, 2024;
7. Delinquent Tax Collections Attorney Report, including authorizing foreclosure proceedings, installment agreements and the filing of proofs of claim;
8. Report by Champions Hydro-Lawn, Inc. regarding maintenance of drainage facilities;
9. Status of compliance with the Texas Commission on Environmental Quality Phase II Small MS4 General Permit, including public comments and any training that is necessary under the Storm Water Management Plan ("SWMP");
10. District website and mass notification messaging matters;
11. Review activity reports and/or receive updates regarding Fort Bend County Precinct 1 Constable's Office;
12. Operations and Maintenance Report, including:
 - a) Compliance with District's Water and Waste Discharge Permits;
 - b) Operation, maintenance and repair of District's water, wastewater and drainage facilities
 - c) Appeals of District charges;
 - d) Referral of District accounts for collection and the deeming of various accounts to be uncollectible;
 - e) Maintenance of District park facilities;

- f) Report regarding water accountability;
 - g) Status of Phase 2 of 5 (Schedule B) of District's 5-year annual sanitary sewer televising program by LSEC Wastewater System Services, including:
 - i) Repair recommendations in connection therewith; and
 - ii) Status of related manhole inspections by Municipal Operations & Consulting, Inc.;
 - h) Status of implementation of electronic wireless water meters; and
 - i) Status of review of Water Conservation Plan and Drought Contingency Plan and discussion regarding any recommended updates to same;
13. Authorize preparation of Annual Implementation Report regarding Water Conservation Plan and the filing of same with the North Fort Bend Water Authority (due May 1, 2024);
14. Authorize annual submission to each electric utility that provides transmission and distribution service to the District and each retail electric provider for determination of District facilities that qualify for critical load status relative to compliance with §13.1396, Texas Water Code;
15. Engineer's Report, including:
- a) Authorize the design, advertisement for bids and/or award of construction contracts, and the acceptance of Texas Ethics Commission ("TEC") Form 1295 for projects, including:
 - i) Proposed replacement of portion of Sanitary Sewer Line located in vicinity of 7215 Yardley Drive;
 - b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - i) Installation of permanent emergency generator at the District's remote water well (McDonald Municipal and Industrial);and
 - ii) Rehabilitation of Water Well No. 1 at the District's Water Plant (C&C Water Services, LLC);
 - c) Acceptance of easements, conveyances for facilities constructed or to be constructed for the District, and acceptance of TEC Form 1295;
 - d) Discussion regarding proposed update of Capital Improvement Plan; authorize any action necessary in connection therewith;
 - e) Status of relocation of District's 12" Waterline and Waterline Easement to accommodate proposed office building footprint on 1.5 acre tract at northwest corner of FM 1093 and Gaston Road, including:
 - i) Approval of Consent to Encroachment and Indemnity Agreement by and between XAG Group HC, LLC ("XAG") and the District;
 - ii) Approval of Letter Agreement with XAG; and
 - iii) Approval of Professional Services Agreement with design engineer for XAG;
 - f) Status of service line inventory required under new lead and copper regulations (due October 2024), including proposal for survey of portion of Hickory Creek in connection with same;
16. Utility commitment requests, and acceptance of TEC Forms 1295;

17. Status of First Amendment to Letter Agreement between the District and Hickory Creek Homeowners Association ("Hickory Creek") for Funding of License Plate Cameras; discussion regarding the proposed assignment by Hickory Creek of the Flock Group, Inc. Services Agreement to the District;
18. Review and approval of proposal relative to renewal of the District's general liability, umbrella liability, property, boiler and machinery, director and officer liability, and pollution liability insurance coverage for policies expiring March 31, 2024, and authorize acceptance of TEC Form 1295;
19. Attorney's Report, including:
 - a) Review of correspondence from Best Trash regarding notice of annual CPI adjustment of rate charged to the District for solid waste collection and disposal services;
20. Convene in Closed Session pursuant to Open Meetings Act, Section 551.071, Texas Government Code, for consultation with the District's attorney regarding pending or threatened litigation or matters protected by attorney-client privilege;
21. Reconvene in Open Session and authorize any action resulting from matters discussed in Closed Session; and
22. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: 

Kate Henderson
Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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